

## **[IMPORTANT] - 2024 Risk Management Update\_11-8-2023**

To All Club Administrators & Risk Management Personnel:

The risk management cut-over from Sports Engine to GotSport is nearing completion and will open soon. In order to prepare your Club staff for processing, we will be sending you several update messages prior to the system opening. It is imperative that you read these messages regardless of when your season begins as the process will be operationally different, and hopefully easier for everyone.

To start with, below are some critical elements that you must convey to your staff and utilize yourselves when entering Admin, Staff, Coaches & Managers into GotSport:

1.) ALL GotSport accounts MUST have a personally identifiable email address, including Minor (Under 18) applicants. You CANNOT use a generic email address, it will be rejected. Minor applicants MUST have their own email address and account, they CANNOT be registered under a parent/guardian email address or account. The parent/guardian can manage the email address/account until the Minor comes of age, but it must be unique.

2.) The email address you use should ideally match any independent account email you maintain for Safesport and the USSF Learning Center. Using different emails will cause account duplications and problems with synchronization of Requirements & Credentialing.

3.) Applicants MUST use their LEGAL name and verified DOB. These are MANDATORY elements and any deviation from this requirement will cause delays and can result in a risk management denial. Please ensure that all accounts are using legal name and DOB PRIOR to applying for risk management processing. Name changes can be made in account profiles for staff with existing accounts.

4.) By Law & USSF MMAAP Policy, and Adult Participant who has regular contact with Minor athlete, authority over a Minor athlete and/or is an employee or board member of an approved NYSWYSA Club MUST complete the risk management process. There are no exceptions to this requirement.

Additional messages and information will be forthcoming. Updates will be posted on both the NYSWYSA website and GotSport Onboarding page as they become available. Questions should be directed to [riskmanagement@nyswysa.org](mailto:riskmanagement@nyswysa.org).



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